

**Preliminary financial estimates for 2024-25 Version 1**

<i>Numbers in italics are estimates</i>	Actual audited 2021-22	Actual audited 2022-23	Actual & projected 2023-24	<i>BUDGET</i> projected 2024-25	Note
<b>Recurrent payments</b>					
Clerk's salary	1500.00	1814.40	1800.00	1800.00	
Clerk income tax	0.00	0.00	0.00	0.00	
Clerk's costs	575.70	331.48	500.00	550.00	a
Payroll administration	75.00	157.00	132.00	150.00	
Bank charges	44.00	130.00	130.00	130.00	b
Cemetery & churchyard maintenance	1357.70	1378.00	1398.43	1440.38	c
Village greens & Little Lane maintenance	494.25	501.66	516.71	532.21	c
Diamond Jubilee Orchard maintenance	310.00	315.00	374.45	385.68	c
Toddlers Play Area annual inspection	67.50	69.50	69.50	70.00	
Toddlers play equipment maintenance	0.00	42.81	159.69	100.00	
Benches and signs maintenance	55.83		49.50		
Insurance	374.97	367.34	389.17	390.00	
Internal & external audit	80.00	80.00	85.00	85.00	d
LRALC annual subscription	214.31	225.93	220.50	240.00	
Room hires	80.00	140.00	160.00	180.00	e
s137 donation Community First Responders	250.00	250.00	250.00	250.00	f
ICO Data Protection Act registration	35.00	35.00	35.00	40.00	
Training	0.00	60.00	59.00	100.00	
Stationery / administration / sundries	0.00	0.00	0.00	20.00	
Parish Christmas tree / event / lights	250.00	40.00	40.00	50.00	g
Printing annual report	20.00	20.00	23.40	25.00	
Information kiosk electricity & maintenance	89.23	88.41	100.00	120.00	
Donation to Horticultural Show	55.00	40.00	40.00	40.00	h
<b>Total recurrent payments [A]</b>	<b>5928.49</b>	<b>6086.53</b>	<b>6532.35</b>	<b>6698.27</b>	
<b>Non-recurrent payments</b>					
Cemetery Paths Project	5480.00				
Play bark for Toddlers Play Area	485.00	1340.00	1200.00		
Transfer to Carlton Parish Plan Group	150.00	150.00			
Laying CDJO hedge	1560.00				
Gate Information Board	1855.00				i
Platinum Jubilee Trees for churchyard	132.00				
Grass seed for churchyard	86.75				
Answerphone	52.49				
Renounced grant of Exclusive Rights	400.00				
Platinum Jubile party grant		200.00			
Churchyard wall drainage		232.68			
CDJO gatepost		60.50	57.80		
SID repair		67.00			
Christmas lights for churchyard		403.11			
Coronation tree for churchyard		37.50			
Coronation oak saplings (CDJO & Harry's Grave)		62.50			
Street light column testing			412.86		
Reproduction lamp for church gate			300.00		

Replacement batteries for SID				180.00	
Replacement of stiles by kissing gates				600.00	j
<b>Total non-recurrent payments [B]</b>	<b>10201.24</b>	<b>2553.29</b>	<b>1970.66</b>	<b>780.00</b>	
<b>Total VAT on all payments</b>	<b>1730.84</b>	<b>538.03</b>	<b>1543.00</b>	<b>375.00</b>	
<b>Total payments [A] + [B] + VAT</b>	<b>17860.57</b>	<b>9177.85</b>	<b>10046.01</b>	<b>7853.27</b>	
<b>Reserve funds</b>					
Parish Council election reserve			2000.00		
Recreational land reserve			40025.00	1600.00	
Contingency reserve			4000.00		
Fixed Asset Fund	650.00	650.00	650.00	650.00	k
<b>Total transfers to / reserve funds [C]</b>	<b>650.00</b>	<b>650.00</b>	<b>46675.00</b>	<b>2250.00</b>	
<b>Total payments &amp; reserves [A+B+C+VAT]</b>	<b>18510.57</b>	<b>9827.85</b>	<b>56721.01</b>	<b>10103.27</b>	
<b>Receipts</b>					
Precept on H&BBC	8300.00	8550.00	8550.00		
VAT refunds	1938.36	358.85	400.00	250.00	
PAYE refund			14.40		
Bank interest	5.43	130.91	580.00	600.00	
Rents	1.00	1.00	1.00	1.00	
Fee income	600.00	1100.00	400.00	700.00	l
H&BBC P&CIF Cemetery paths project	2577.00				
H&BBC P&CIF CDJO hedge laying	780.00				
H&BBC P&CIF Gate information board	936.00				
H&BBC P&CIF grant CDJO playbark		610.00			
Refund from Parish Plan Group		273.02			
Jack Patston Charitable Trust			300.00		
H&BBC P&CIF grant for kissing gates				300	k
<b>Total receipts [D]</b>	<b>15137.79</b>	<b>11023.78</b>	<b>10245.40</b>	<b>1851.00</b>	
<b>Brought forward at start of financial year [E]</b>	<b>48325.47</b>	<b>44952.69</b>	<b>46148.62</b>	<b>-326.99</b>	
(Balance b/fwd less earmarked funds)					
Total of receipts and balances [D+E]	63463.26	55976.47	56394.02	1524.01	
Total payments & reserves [A+B+C+VAT]	18510.57	9827.85	56721.01	10103.27	
<b>End of year balance [D+E] - [A+B+C+VAT]</b>	<b>44952.69</b>	<b>46148.62</b>	<b>-326.99</b>	<b>-8579.26</b>	
<b>Reserve funds included in end of year balance above</b>					
Recreational land reserve	38025.00	39025.00			
PC election reserve	2000.00	2000.00			
Contingency reserve	4000.00	4000.00			
<b>Total reserve funds</b>	<b>44025.00</b>	<b>45025.00</b>			
<b>Reconciliation</b>					
End of year balance carried down	44952.69	46148.62			
Carlton Footpath Group (CFG) Fund	57.01	57.01			
Carlton Gardening Group (CGG) Fund	163.12	151.12			
Fixed Asset Fund (FAF)	5179.90	5829.90			
Keep Carlton Tidy Group (KCTG) Fund	151.53	151.53			
Parish Amenities Fund (PAF)	998.68	685.78			
Carlton Parish Plan Group	123.02	0			
<b>Total (Balance + earmarked funds etc)</b>	<b>51625.95</b>	<b>53023.96</b>			
<b>Carried forward in R&amp;P account book</b>	<b>51625.95</b>	<b>53023.96</b>			

## Notes

- a Excludes costs charged to volunteer groups; includes £180 internet service provider (website & email), £120 broadband subscription
- b Bank charges introduced 1st November 2021
- c PC Minutes p.1818/11b refers
- d PC claims exemption from external audit; internal audit fee is paid 1 year in arrears: figure for 2024-25 is for audit of 2023-24 accounts.
- e Meetings cancelled 2021-22 due to Covid-19; Community Hub hire £10/hr from Jan 2022; £15/hr from Jan 2024
- f PC Minutes p.1889/12a refers
- g 2021 Christmas tree; from 2022 grant to PCC to cover electricity costs
- h PC Minutes p.1889/12b; 1916/3e refer
- i Excludes fixing costs of £16.50 for postcrete charged to Clerk's costs
- j Project will only go ahead if supported by H&BBC and LCC RoW
- k PC Minutes p.1890/12h refers
- l Cemetery fee income is estimated as mean of previous three years (p.1891/15 refers)

## Abbreviations

CDJO - Carlton Diamond Jubilee Orchard	H&BBC - Hinckley & Bosworth Borough Council
LCC - Leicestershire County Council	LCR - Local Council Review
LRALC - Leics & Rutland Association of Local Councils	P&CIF - Parish & Community Initiative Fund
RoW - Rights of Way	SID - Speed Indicator Device

These preliminary financial estimates were prepared for a meeting of Carlton Parish Council on 15th November 2023